



Financial Statements

Capital Mental Health Association

March 31, 2010

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## Auditors' report

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To the members of  
Capital Mental Health Association

We have audited the statement of financial position of the Capital Mental Health Association as at March 31, 2010, and the statements of operations and changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, the Association derives revenue from donations and bequests, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our audit of these contributions was limited to the amounts recorded in the records of the Association and we were not able to determine whether any adjustments might be necessary to donation and bequest revenues, excess of revenue over expenditures, assets and fund balances.

In our opinion, except for the effect of the potential adjustment which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the donations and bequests referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2010, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles. As required by the Society Act of British Columbia, we report that, in our opinion these principles have been applied on a basis consistent with that of the preceding year.

Victoria, Canada  
June 15, 2010



Chartered accountants

# Capital Mental Health Association

## Statement of Financial Position

March 31, 2010

|                                 | Operating<br>Funds | Replacement<br>Reserve<br>Funds | Capital<br>Fund     | Restricted<br>Funds | Total<br>2010       | Total<br>2009       |
|---------------------------------|--------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Assets</b>                   |                    |                                 |                     |                     |                     |                     |
| Current                         |                    |                                 |                     |                     |                     |                     |
| Cash and cash equivalents       | \$ 422,824         | \$ -                            | \$ -                | \$ 28,778           | \$ 451,602          | \$ 817,661          |
| Portfolio investments           | 20,920             | 622,232                         | 761,542             | 842,916             | 2,247,610           | 1,369,409           |
| Receivables                     | 86,845             | -                               | -                   | -                   | 86,845              | 66,588              |
| Due from related party (Note 4) | 22,652             | -                               | -                   | -                   | 22,652              | 35,155              |
| Prepays                         | 20,555             | -                               | -                   | -                   | 20,555              | 4,436               |
|                                 | <u>573,796</u>     | <u>622,232</u>                  | <u>761,542</u>      | <u>871,694</u>      | <u>2,829,264</u>    | <u>2,293,249</u>    |
| Capital assets (Note 6)         | -                  | -                               | 5,616,550           | -                   | 5,616,550           | 5,828,536           |
| Interfund balances              | (31,383)           | 31,967                          | -                   | (584)               | -                   | -                   |
|                                 | <u>\$ 542,413</u>  | <u>\$ 654,199</u>               | <u>\$ 6,378,092</u> | <u>\$ 871,110</u>   | <u>\$ 8,445,814</u> | <u>\$ 8,121,785</u> |

### Liabilities

|                                   |                |          |                  |          |                  |                  |
|-----------------------------------|----------------|----------|------------------|----------|------------------|------------------|
| Current                           |                |          |                  |          |                  |                  |
| Payables and accruals             | \$ 197,046     | \$ -     | \$ -             | \$ -     | \$ 197,046       | \$ 410,624       |
| Deferred contributions (Note 7)   | 251,935        | -        | -                | -        | 251,935          | 257,370          |
| Third party obligations (Note 8)  | 6,558          | -        | -                | -        | 6,558            | 6,558            |
| Current portion of long term debt | -              | -        | 150,420          | -        | 150,420          | 147,299          |
|                                   | <u>455,539</u> | <u>-</u> | <u>150,420</u>   | <u>-</u> | <u>605,959</u>   | <u>821,851</u>   |
| Long term debt (Note 10)          | -              | -        | 4,592,981        | -        | 4,592,981        | 4,733,049        |
|                                   | <u>455,539</u> | <u>-</u> | <u>4,743,401</u> | <u>-</u> | <u>5,198,940</u> | <u>5,554,900</u> |

### Fund Balances

|                            |                   |                   |                     |                   |                     |                     |
|----------------------------|-------------------|-------------------|---------------------|-------------------|---------------------|---------------------|
| Invested in capital assets | -                 | -                 | 873,149             | -                 | 873,149             | 948,188             |
| Internally restricted      | -                 | -                 | 761,542             | 491,242           | 1,252,784           | 762,297             |
| Externally restricted      | 38,990            | -                 | -                   | 379,868           | 418,858             | 384,426             |
| Replacement reserve        | -                 | 654,199           | -                   | -                 | 654,199             | 607,378             |
| Unrestricted (deficiency)  | 47,884            | -                 | -                   | -                 | 47,884              | (135,404)           |
|                            | <u>86,874</u>     | <u>654,199</u>    | <u>1,634,691</u>    | <u>871,110</u>    | <u>3,246,874</u>    | <u>2,566,885</u>    |
|                            | <u>\$ 542,413</u> | <u>\$ 654,199</u> | <u>\$ 6,378,092</u> | <u>\$ 871,110</u> | <u>\$ 8,445,814</u> | <u>\$ 8,121,785</u> |

Commitments and Contingencies (Notes 12 and 13)

On behalf of the Board:

 Director
  Director

See accompanying notes to the financial statements.

# Capital Mental Health Association

## Statement of Operations and Changes in Fund Balances

Year Ended March 31, 2010

|   | Operating<br>Funds | Replacement<br>Reserve<br>Funds | Capital<br>Fund     | Restricted<br>Funds | Total<br>2010       | Total<br>2009       |
|---|--------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|
|   | (Schedule 1)       | (Schedule 4)                    |                     | (Schedule 5)        |                     |                     |
| Revenue   |                    |                                 |                     |                     |                     |                     |
| Community   | \$ 3,566,165       | \$ -                            | \$ -                | \$ -                | \$ 3,566,165        | \$ 3,054,683        |
| Housing   | 1,599,033          | -                               | -                   | -                   | 1,599,033           | 1,581,759           |
| Point Ellice  | -                  | -                               | -                   | -                   | -                   | 304,298             |
| Other   | -                  | 26,731                          | -                   | 37,364              | 64,095              | 58,571              |
|   | <u>5,165,198</u>   | <u>26,731</u>                   | <u>-</u>            | <u>37,364</u>       | <u>5,229,293</u>    | <u>4,999,311</u>    |
| Expenses  |                    |                                 |                     |                     |                     |                     |
| Community   | 2,886,742          | -                               | -                   | -                   | 2,886,742           | 2,957,172           |
| Housing   | 1,401,177          | -                               | -                   | -                   | 1,401,177           | 1,407,290           |
| Point Ellice  | -                  | -                               | -                   | -                   | -                   | 319,585             |
| Amortization  | -                  | -                               | 211,986             | -                   | 211,986             | 212,132             |
| Other   | -                  | 38,668                          | -                   | 14,464              | 53,132              | 72,207              |
|   | <u>4,287,919</u>   | <u>38,668</u>                   | <u>211,986</u>      | <u>14,464</u>       | <u>4,553,037</u>    | <u>4,968,386</u>    |
| Excess (deficiency) of revenue over expenses<br>from operations | 877,279            | (11,937)                        | (211,986)           | 22,900              | 676,256             | 30,925              |
| Gain on sale of capital assets                                  | -                  | -                               | -                   | -                   | -                   | 742,689             |
| Receivable from BC Housing                                      | 3,735              | -                               | -                   | -                   | 3,735               | 15,548              |
|   | <u>881,014</u>     | <u>(11,937)</u>                 | <u>(211,986)</u>    | <u>22,900</u>       | <u>679,991</u>      | <u>789,162</u>      |
| Excess (deficiency) of revenue over expenses                    |                    |                                 |                     |                     |                     |                     |
| Fund balances (deficiency), beginning of year                   | (109,442)          | \$ 607,378                      | \$ 1,709,729        | \$ 359,218          | \$ 2,566,883        | \$ 1,777,723        |
| Interfund transfers   |                    |                                 |                     |                     |                     |                     |
| Principal payments  | (136,948)          | -                               | 136,948             | -                   | -                   | -                   |
| Funding transfer  | (547,750)          | 58,758                          | -                   | 488,992             | -                   | -                   |
|   | <u>(684,698)</u>   | <u>58,758</u>                   | <u>136,948</u>      | <u>488,992</u>      | <u>-</u>            | <u>-</u>            |
| Fund balances, end of year                                      | \$ <u>86,874</u>   | \$ <u>654,199</u>               | \$ <u>1,634,691</u> | \$ <u>871,110</u>   | \$ <u>3,246,874</u> | \$ <u>2,566,885</u> |

See accompanying notes to the financial statements.

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# Capital Mental Health Association

## Statement of Cash Flows

Year Ended March 31

2010

2009

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Increase (decrease) in cash and cash equivalents

|  | 2010              | 2009              |
|--|-------------------|-------------------|
| <b>Operating</b>                                       |                   |                   |
| Excess of revenue over expenses                        | \$ 679,991        | \$ 789,162        |
| Gain on sale of capital assets                         | -                 | (742,689)         |
| Amortization of capital assets                         | <u>211,986</u>    | <u>212,132</u>    |
|  | <b>891,977</b>    | 258,605           |
| Change in non-cash operating working capital (Note 15) | <u>(242,888)</u>  | <u>210,409</u>    |
|  | <b>649,089</b>    | 469,014           |
| <b>Financing</b>                                       |                   |                   |
| Repayment of long term debt                            | <u>(136,948)</u>  | <u>(133,367)</u>  |
| <b>Investing</b>                                       |                   |                   |
| Change in portfolio investments                        | (878,202)         | (646,174)         |
| Proceeds on disposal of capital assets                 | <u>-</u>          | <u>761,541</u>    |
|  | <b>(878,202)</b>  | 115,367           |
| Net (decrease) increase in cash and cash equivalents   | <b>(366,061)</b>  | 451,014           |
| Cash and cash equivalents, beginning of year           | <u>817,663</u>    | <u>366,649</u>    |
| Cash and cash equivalents, end of year                 | <b>\$ 451,602</b> | <b>\$ 817,663</b> |

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See accompanying notes to the financial statements.

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# Capital Mental Health Association

## Notes to the Financial Statements

March 31, 2010

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### 1. Purpose of the organization

Capital Mental Health Association (the Association) operates housing, programs and rehabilitation services for persons with mental illness. The Association is incorporated under the British Columbia Society Act and is a registered charity under the Income Tax Act.

The Association is dependent on the Vancouver Island Health Authority and British Columbia Housing Management Commission to provide sufficient funding to continue day-to-day operations.

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### 2. Summary of significant accounting policies

#### Fund accounting

The Association follows the restricted fund method of accounting for contributions. The Association records its activities in the following funds:

The Operating Fund accounts for the organization's community and housing programs. This fund reports unrestricted contributions and restricted operating grants.

The Replacement Reserve Funds have been established in accordance with the provisions of agreements with the British Columbia Housing Management Commission (BCHMC) and Canada Mortgage and Housing Corporation (CMHC) to pay for the long-term maintenance of the buildings. Annually, investment income earned on such funds and specific contributions received are recorded as revenue, and maintenance costs incurred as expenses of the funds.

The Capital Fund reports the assets and liabilities related to the association's capital assets.

Restricted Funds includes a number of special purpose funds which account for individually significant contributions received for which the donor and/or the Association have specified certain uses.

#### Revenue recognition

Restricted contributions related to general operations are recognized as revenue of the Operating Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund.

Unrestricted contributions are recognized as revenue of the Operating Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Operating grant revenue is recognized in the period for which the grant is awarded. Accordingly, operating grant revenue awarded for periods subsequent to the current year is deferred to the next fiscal year.

Investment income is recognized as earned and is allocated to operating funds, replacement reserve funds and restricted funds.

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# Capital Mental Health Association

## Notes to the Financial Statements

March 31, 2010

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### 2. Summary of significant accounting policies (continued)

#### Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks. Long term bank borrowings are considered to be financing activities.

#### Capital assets

Capital assets are recorded at cost and are amortized over their estimated useful lives, as follows:

|                                   |   |
|-----------------------------------|---|
| Buildings                         | 20–50 years, straight-line                |
| Furniture, fixtures and equipment | 10 years, straight-line                   |
| Computer software                 | 2 years, straight-line                    |
| Vehicles                          | 3–5 years, straight-line                  |
| Leasehold improvements            | 10 years, straight-line                   |
| Prepaid land leases               | Over the term of the lease, straight-line |

#### Long-lived assets

The Association regularly reviews the carrying value of long-lived assets and continually makes estimates regarding future cash flows and other factors to determine the fair value of the respective assets. If these estimates or their related assumptions change in the future, the Association may be required to record impairment charges for these assets.

#### Donations-in-kind

The Association records donated materials, services and facilities in those cases where:

- the Association controls the way they are used;
- there is a measurable basis for arriving at fair value; and
- the services are essential services, which would normally be purchased and paid for if not donated.

The Association would not be able to carry out its activities without the services of the many volunteers who donate a considerable number of hours. Because of the difficulty of compiling and valuing these hours, contributed services are not recognized in the financial statements.

#### Portfolio investments

Portfolio investments, which are comprised of bonds and fixed income securities, are classified as held for trading and valued at fair market value.

#### Use of estimates

In preparing the Association's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenue and expenses during the period. Actual results could differ from these estimates.

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# Capital Mental Health Association

## Notes to the Financial Statements

March 31, 2010

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### 3. Changes in accounting standards

Effective April 1, 2009 the Association adopted the following new accounting standards:

i. Financial statement presentation by not-for-profit organizations

Amendments to the Canadian Institute of Chartered Accountants (“CICA”) Handbook Section 4400 *Financial Statement Presentation by Not-For-Profit Organizations* modify the requirements with respect to various elements of financial statement presentation. These amendments include:

- reporting certain revenue items in the statement of revenues and expenses at their gross amount;
- Section 1540 cash flow statements becomes applicable to not-for-profit organizations;
- amortizing capital assets reported as assets on the balance sheet, regardless of the size of the organization;
- when a not-for-profit organization classifies its expenses by function and allocates some of its fundraising and general support costs to another function, disclosing the policy adopted for expenses and amounts allocated from each of these two functions to other functions;
- the elimination of the requirement to treat net assets invested in capital assets as a separate component of net assets.

ii. Disclosure of related party transactions by not-for-profit organizations

Section 4460 Disclosure of Related Party Transactions by not-for-profit organizations has been amended to align the definition of related parties to CICA Section 3840 related party transactions. Related parties exist when one party has the ability to exercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or significant influence. Two not-for-profit organizations are related parties if one has an economic interest in the other. Related parties also include management and immediate family members. The adoption of this standard has had no effect on these financial statements.

iii. Disclosure of allocated expense by not-for-profit organizations

Section 4470 Disclosure of Allocated Expenses by not-for-profit organizations establishes disclosure standards for a not-for-profit organization that classified its expenses by function and allocates its expenses to a number of functions to which the expenses relate.

iv. Credit risk and the fair value of financial assets and financial liabilities

In January 2009, the Emerging Issues Committee (“EIC”) issued Abstract No. 173 *Credit Risk and the Fair Value of Financial Assets and Financial Liabilities* (EIC-173). EIC-173 requires an entity to take into account its own credit risk and that of the relevant counterparty when determining the fair value of financial assets and financial liabilities, including derivative instruments, for presentation and disclosure purposes. EIC-173 is applicable to the Association’s annual financial statements for its fiscal year ending March 31, 2010. The adoption of the EIC did not result in a material impact to the valuation of the Association’s financial assets and financial liabilities as disclosed in Note 5.

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# Capital Mental Health Association

## Notes to the Financial Statements

March 31, 2010

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#### 4. Related party transactions

During the year, the Association had the following transactions with the Canadian Mental Health Association, Victoria Branch:

- Received rent of \$3,600 (2009: \$3,600);
- Received recoveries on salaries and benefit costs of \$14,400 (2009: \$14,400) to cover the costs of shared resources; and
- Office supplies and miscellaneous transactions of \$2,304 (2009: \$17,155).

As at March 31, 2010, the balance owing from Canadian Mental Health Association, Victoria Branch to the Association was \$22,652 (2009: \$35,155).

These societies are related due to the fact that one of the directors of the Capital Mental Health Association also acted as a director for the Canadian Mental Health Association, Victoria Branch.

Transactions with related parties are conducted on similar terms as other unrelated third parties. Transactions are recorded at the exchange amount.

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#### 5. Financial instruments

The Association has classified its financial instruments as follows:

- cash as held for trading (measured at fair value through the statement of operations)
- receivables as loans and receivables, payables and accruals as other financial liabilities (measured at amortized cost using the effective interest rate method)
- portfolio investments as held for trading (measured at fair value through the statement of operations)

Fair values are based on quoted market values where available from active markets, otherwise fair values are estimated using a variety of valuation techniques and models, incorporating credit risk. Cash, receivables, payables and accruals, due from related party, and long term debt approximate their carrying value due to their relatively short-term nature.

##### *Interest rate risk*

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate due to changes in market interest rates. Interest rate risk arises primarily from the Association's investment in interest bearing financial instruments. The value of fixed income securities will generally rise when interest rates fall and decrease when interest rates rise. Changes in interest rates may also affect the value of any equity securities.

##### *Liquidity risk*

Liquidity risk is the risk that an entity does not have sufficient financial resources to meet obligations as they fall due, or can only obtain such resources at excessive cost. The risk arises from mismatches in timing of cash flows. Funding risk arises when the necessary liquidity to fund asset growth cannot be obtained at the expected terms when required.

# Capital Mental Health Association

## Notes to the Financial Statements

March 31, 2010

### 5. Financial instruments (continued)

#### Credit risk

Credit risk is the risk of loss resulting from failure of a borrower or counterparty to honour its financial or contractual obligation. Credit risk arises in the Association's investment activities. At this point in time, it is management's opinion the Association is not exposed to significant credit risks arising from its financial instruments.

| 6. Capital assets         |                     |                                 | <u>2010</u>           | <u>2009</u>           |
|---------------------------|---------------------|---------------------------------|-----------------------|-----------------------|
|                           | <u>Cost</u>         | <u>Accumulated Amortization</u> | <u>Net Book Value</u> | <u>Net Book Value</u> |
| Land                      | \$ 783,505          | \$ -                            | \$ 783,505            | \$ 783,505            |
| Buildings                 |                     |                                 |                       |                       |
| – Darwin Apartments*      | 131,818             | 55,601                          | 76,217                | 82,808                |
| – Edith Gunning Court*    | 3,278,968           | 696,772                         | 2,582,196             | 2,664,171             |
| – McCauley Lodge          | 507,921             | 183,764                         | 324,157               | 349,510               |
| – Meerstille Apartment*   | 724,048             | 348,679                         | 375,369               | 397,448               |
| – Newbridge Apartment     | 746,701             | 420,692                         | 326,009               | 351,086               |
| – Skinner Street Building | 1,002,812           | 361,009                         | 641,803               | 661,859               |
| Furniture and fixtures    | 78,246              | 55,370                          | 22,876                | 31,574                |
| Computer software         | 4,296               | 4,296                           | -                     | -                     |
| Vehicles                  | 58,375              | 40,862                          | 17,513                | 29,187                |
| Leasehold improvements    | 63,529              | 60,310                          | 3,219                 | 3,714                 |
| Prepaid land leases       | <u>552,748</u>      | <u>89,062</u>                   | <u>463,686</u>        | <u>473,674</u>        |
|                           | \$ <u>7,932,967</u> | \$ <u>2,316,417</u>             | \$ <u>5,616,550</u>   | \$ <u>5,828,536</u>   |

\* These buildings are constructed on lands which are leased to the Association for terms ranging in expiration from 2037 to 2061.

### 7. Deferred contributions

Deferred contributions reported in the operating fund relate to restricted operating funding received in the current period that is related to the subsequent period. Changes in the deferred contributions balance are as follows:

|   |                   |                   |
|---|-------------------|-------------------|
| Opening balance                         | \$ 257,370        | \$ 293,764        |
| Restricted contributions received       | <u>3,265,426</u>  | <u>3,364,604</u>  |
|   | <b>3,522,796</b>  | 3,658,368         |
| Recognition of restricted contributions | <u>3,270,861</u>  | <u>3,400,998</u>  |
| Ending balance                          | \$ <u>251,935</u> | \$ <u>257,370</u> |

# Capital Mental Health Association

## Notes to the Financial Statements

March 31, 2010

### 8. Obligations for programs administered on behalf of third parties

The Association administers various programs on behalf of third parties, and as at March 31 the following obligations existed:

|                                    | <u>2010</u>     | <u>2009</u>     |
|------------------------------------|-----------------|-----------------|
| Capital Regional District          | \$ 3,782        | \$ 3,782        |
| Esquimalt–VicWest Health Committee | <u>2,776</u>    | <u>2,776</u>    |
|                                    | <u>\$ 6,558</u> | <u>\$ 6,558</u> |

### 9. Line of credit

The Association has a line of credit available from TD Canada Trust bearing interest at prime. As at year end there is no balance in this account.

| 10. Long term debt   | <u>2010</u>         | <u>2009</u>         |
|--|---------------------|---------------------|
| Newbridge property, TD Canada Trust, 2.897%, payable \$4,396 per month principal and interest, due April 1, 2014, secured by the Newbridge Apartment's land and building at 843 Nigel Avenue   | \$ 498,222          | \$ 527,235          |
| E Gunning property, Royal Bank of Canada, 4.653%, payable \$17,269 per month principal and interest, due October 1, 2016, secured by lease interest and buildings at 125 Wilson Street   | 3,180,488           | 3,234,780           |
| Meerstille property, Canada Mortgage and Housing Corporation, 3.680%, payable \$4,250 per month principal and interest, due December 1, 2018, secured by the lease interest and building at 3250 Alder Street                            | 552,363             | 582,746             |
| Darwin property, Canada Mortgage and Housing Corporation, 8%, payable \$895 per month principal and interest, due February 1, 2028, secured by the lease interest and building at 801 Darwin Avenue                                      | 112,169             | 114,884             |
| McCauley property, TD Canada Trust, 6.732%, payable \$3,719 per month principal and interest, due December 31, 2022, secured by land and buildings at 1037 and 1039 Lyall Street, plus an assignment of fire insurance, rents and leases | <u>400,159</u>      | <u>420,703</u>      |
|  | <u>4,743,401</u>    | <u>4,880,348</u>    |
| Less: current portion  | <u>150,420</u>      | <u>147,299</u>      |
|  | <u>\$ 4,592,981</u> | <u>\$ 4,733,049</u> |

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# Capital Mental Health Association

## Notes to the Financial Statements

March 31, 2010

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### 10. Long term debt (continued)

Principal repayments in each of the next five years are due as follows:

|            |    |                  |
|------------|----|------------------|
| 2011       | \$ | 150,420          |
| 2012       |    | 157,017          |
| 2013       |    | 163,929          |
| 2014       |    | 171,171          |
| 2015       |    | 471,857          |
| Thereafter |    | <u>3,629,007</u> |
|            | \$ | <u>4,743,401</u> |

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### 11. Employee benefits

The Association and certain of its employees contribute to the Municipal Pension Plan in accordance with the Public Sector Pension Plans Act. The British Columbia Pension Corporation administers the Plan, including the payment of pension benefits on behalf of employers and employees to whom the Act applies.

The Plan is a multi-employer defined benefit plan. Defined contribution accounting has been applied to the plan as the Association has insufficient information to apply defined benefit plan accounting. Accordingly, the Association's contributions are expensed in the year in which the services are rendered and represent its total pension obligation. Under joint trusteeship, which became effective April 5, 2001 for the Municipal Pension Plan, the risks and rewards associated with the Plan's unfunded liability or funding surplus are shared between the employers and the Plans' members and may be reflected in their future contributions. Portions of the unfunded liability or funding surplus are not attributed to individual employers. Based on the most recent actuarial valuation, the Municipal Pension Plan has an unfunded liability. As a result of the unfunded liability, the employer and the employee contributions to the Municipal Pension Plan were increased effective July 1, 2008.

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### 12. Commitments

The Association is committed under operating leases for office equipment. Future minimum lease payments for the next five years under these operating leases are as follows:

|      |    |               |
|------|----|---------------|
| 2011 | \$ | 5,262         |
| 2012 |    | 5,080         |
| 2013 |    | 3,626         |
| 2014 |    | 3,336         |
| 2015 |    | <u>1,112</u>  |
|      | \$ | <u>18,416</u> |

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# Capital Mental Health Association

## Notes to the Financial Statements

March 31, 2010

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### 13. Contingency

Non-Rent-Geared-to-Income (non-RGI) assistance received from the British Columbia Housing Management Commission ("BCHMC") is contingently repayable to BCHMC in the event that the total non-RGI tenant rent contribution in any year exceeds the economic rent of the suites occupied by non-RGI tenants. The Association is required to commence repayment of the cumulative non-RGI assistance on the first day of the year of the fiscal year following the fiscal year in which the preceding event occurs. The balance then bears interest at bank prime and the required monthly payments are set annually, based upon the amount by which non-RGI tenant rent contribution exceeds economic rent for these suites in the prior year.

The non-RGI assistance that could become repayable in the future in the circumstances described above totalled \$380,088 as at March 31, 2009. The balance will be updated by BCHMC once they receive the audited financial statements.

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### 14. Capital management

The capital structure of the Association consists of a line of credit, long-term debt, net assets invested in capital assets, internally restricted and externally restricted net assets, replacement reserve and unrestricted deficiency. The primary objective of the Association's capital management is to operate housing, programs and rehabilitation services for persons with mental illness.

Net assets invested in capital assets, internally restricted and externally restricted net assets and replacement reserve represent the amount of net assets that are not available for other purposes because they have been invested, internally restricted and/or externally restricted.

As of March 31, 2010, the Association was in compliance with all externally imposed capital requirements.

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### 15. Supplemental cash flow information

|  | <u>2010</u>         | <u>2009</u>       |
|--|---------------------|-------------------|
| Change in non-cash operating working capital |                     |                   |
| Receivables                                  | \$ (20,259)         | \$ 14,057         |
| Prepays                                      | (16,119)            | 2,330             |
| Inventory                                    | -                   | 2,864             |
| Due from related party                       | 12,503              | (10,493)          |
| Payables and accruals                        | (213,578)           | 238,045           |
| Deferred contributions                       | <u>(5,435)</u>      | <u>(36,394)</u>   |
|  | <u>\$ (242,888)</u> | <u>\$ 210,409</u> |

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# Capital Mental Health Association

## Schedule of Operating Income

Year Ended March 31, 2010

Schedule 1

|  | Operating                             |                                     | 2010<br>Total            | 2009<br>Total     |
|--|---------------------------------------|-------------------------------------|--------------------------|-------------------|
|  | Community<br>Programs<br>(Schedule 2) | Housing<br>Programs<br>(Schedule 3) |                          |                   |
| <b>Revenue</b>                                     |                                       |                                     |                          |                   |
| Admissions   | \$ -                                  | \$ -                                | \$ -                     | \$ 7,201          |
| Administrative cost recovery                       | -                                     | -                                   | -                        | 7,471             |
| Contracts and grants                               | 2,598,671                             | 740,591                             | <b>3,339,262</b>         | 3,614,336         |
| Caretakers rent                                    | -                                     | 21,608                              | <b>21,608</b>            | 23,510            |
| Catering   | -                                     | -                                   | -                        | 67,123            |
| Conferences  | 18,969                                | -                                   | <b>18,969</b>            | 17,762            |
| Donations and memberships                          | 658,003                               | -                                   | <b>658,003</b>           | 93,285            |
| Gift shop  | 3,200                                 | -                                   | <b>3,200</b>             | 6,354             |
| Investment income                                  | 20,643                                | -                                   | <b>20,643</b>            | 6,100             |
| Laundry  | -                                     | 6,302                               | <b>6,302</b>             | 5,250             |
| Miscellaneous                                      | 7,013                                 | 5,371                               | <b>12,384</b>            | 10,705            |
| Productive enterprises                             | 45,494                                | -                                   | <b>45,494</b>            | 48,035            |
| Rent from residents                                | 206,576                               | 811,991                             | <b>1,018,567</b>         | 996,881           |
| Rental of premises                                 | 7,596                                 | -                                   | <b>7,596</b>             | 23,167            |
| Utilities recovery                                 | -                                     | 13,170                              | <b>13,170</b>            | 13,560            |
|  | <u>3,566,165</u>                      | <u>1,599,033</u>                    | <u><b>5,165,198</b></u>  | <u>4,940,740</u>  |
| <b>Expenses</b>                                    |                                       |                                     |                          |                   |
| Advertising and promotion                          | 1,167                                 | 476                                 | <b>1,643</b>             | 3,321             |
| Apartment rents                                    | 72,210                                | 719,400                             | <b>791,610</b>           | 783,101           |
| Conferences  | 18,969                                | -                                   | <b>18,969</b>            | 17,782            |
| Equipment rent                                     | 8,904                                 | -                                   | <b>8,904</b>             | 8,950             |
| Gift shop expenses                                 | 3,117                                 | -                                   | <b>3,117</b>             | 5,717             |
| Insurance  | 19,931                                | 16,715                              | <b>36,646</b>            | 41,359            |
| Interest on long-term debt                         | 31,594                                | 204,772                             | <b>236,366</b>           | 245,057           |
| Land lease   | -                                     | 61,380                              | <b>61,380</b>            | 61,380            |
| Office supplies                                    | 26,394                                | 4,073                               | <b>30,467</b>            | 48,740            |
| Professional fees                                  | 12,727                                | 11,916                              | <b>24,643</b>            | 50,026            |
| Program expense                                    | 174,368                               | 148                                 | <b>174,516</b>           | 225,433           |
| Property taxes                                     | 8,231                                 | 74,797                              | <b>83,028</b>            | 83,502            |
| Repairs and maintenance                            | 45,214                                | 42,702                              | <b>87,916</b>            | 124,661           |
| Restoration project                                | -                                     | -                                   | -                        | 153,338           |
| Salaries and benefits                              | 2,337,750                             | 108,125                             | <b>2,445,875</b>         | 2,535,087         |
| Staff development & training                       | 4,391                                 | -                                   | <b>4,391</b>             | 4,745             |
| Transportation                                     | 18,395                                | 877                                 | <b>19,272</b>            | 18,321            |
| Utilities  | 103,380                               | 155,796                             | <b>259,176</b>           | 273,527           |
|  | <u>2,886,742</u>                      | <u>1,401,177</u>                    | <u><b>4,287,919</b></u>  | <u>4,684,047</u>  |
| Excess of revenue over expenses<br>from operations | 679,423                               | 197,856                             | <b>877,279</b>           | 256,693           |
| Payments from B.C. Housing                         | -                                     | 3,735                               | <b>3,735</b>             | 15,548            |
| Excess of revenue over expenses                    | \$ <u>679,423</u>                     | \$ <u>201,591</u>                   | \$ <u><b>881,014</b></u> | \$ <u>272,241</u> |

# Capital Mental Health Association

## Schedule of Community Programs

Schedule 2

Year Ended March 31, 2010

|  | Administration    | Alzheimer's Support | Community Explorations | GROW            | Housing Support | McCauley Lodge     | NetWorks        | Pathways         | Total 2010       | Total 2009       |
|--|-------------------|---------------------|------------------------|-----------------|-----------------|--------------------|-----------------|------------------|------------------|------------------|
| <b>Revenue</b>                               |                   |                     |                        |                 |                 |                    |                 |                  |                  |                  |
| VIHA contracts                               | \$ -              | \$ 241,872          | \$ 109,721             | \$ 369,492      | \$ 241,598      | \$ 1,014,291       | \$ 350,608      | \$ 103,204       | \$ 2,430,786     | \$ 2,354,396     |
| United Way base funding                      | 18,934            | -                   | 32,063                 | -               | -               | -                  | -               | 17,403           | 68,400           | 91,199           |
| United Way designations                      | 2,910             | -                   | -                      | -               | -               | -                  | -               | -                | 2,910            | 2,500            |
| Min of Employment & Income Assist            | -                 | -                   | -                      | -               | -               | 96,574             | -               | -                | 96,574           | 96,995           |
| Conference                                   | 18,969            | -                   | -                      | -               | -               | -                  | -               | -                | 18,969           | 17,762           |
| Contracted services                          | -                 | -                   | -                      | -               | -               | -                  | -               | -                | -                | 6,305            |
| Donations                                    | 7,450             | 2,245               | 1,500                  | 500             | 2,493           | 21,846             | -               | 700              | 36,734           | 21,532           |
| Gift shop revenue                            | 3,200             | -                   | -                      | -               | -               | -                  | -               | -                | 3,200            | 3,200            |
| Interest                                     | 20,643            | -                   | -                      | -               | -               | -                  | -               | -                | 20,643           | 6,100            |
| Legacies & bequests                          | 621,000           | -                   | -                      | -               | -               | -                  | -               | -                | 621,000          | 65,789           |
| Memberships                                  | 270               | -                   | -                      | -               | -               | -                  | -               | -                | 270              | 338              |
| Miscellaneous                                | 5,813             | -                   | -                      | 1,200           | -               | -                  | -               | -                | 7,013            | 4,421            |
| Program fees                                 | -                 | 17,626              | 1,139                  | 130             | -               | 22,504             | -               | 4,095            | 45,494           | 48,035           |
| Rent from residents                          | -                 | -                   | -                      | -               | -               | 206,576            | -               | -                | 206,576          | 211,512          |
| Rental of premises to Canadian               | 3,600             | -                   | -                      | -               | -               | -                  | -               | -                | 3,600            | 3,600            |
| Rental of building                           | 3,996             | -                   | -                      | -               | -               | -                  | -               | -                | 3,996            | 19,567           |
| Job Creation Project - Service Canada        | -                 | -                   | -                      | -               | -               | -                  | -               | -                | -                | 7,471            |
| Skills by design - Service Canada            | -                 | -                   | -                      | -               | -               | -                  | -               | -                | -                | 93,961           |
| <b>Total revenue</b>                         | <b>706,785</b>    | <b>261,743</b>      | <b>144,423</b>         | <b>371,322</b>  | <b>244,091</b>  | <b>1,361,791</b>   | <b>350,608</b>  | <b>125,402</b>   | <b>3,566,165</b> | <b>3,054,683</b> |
| <b>Expenses</b>                              |                   |                     |                        |                 |                 |                    |                 |                  |                  |                  |
| Salaries & benefits                          | 267,738           | 177,016             | 99,179                 | 239,011         | 187,414         | 1,016,742          | 275,379         | 75,271           | 2,337,750        | 2,341,593        |
| Staff education                              | -                 | 373                 | 80                     | 888             | -               | 350                | 2,700           | -                | 4,391            | 4,398            |
| Staff travel / mileage                       | 2,754             | 195                 | 75                     | 1,529           | 4,798           | 2,463              | 6,565           | 16               | 18,395           | 17,956           |
| Advertising                                  | 442               | -                   | -                      | -               | 155             | -                  | 570             | -                | 1,167            | 2,186            |
| Bank fees                                    | 5,235             | -                   | -                      | -               | -               | 26,359             | -               | -                | 31,594           | 33,325           |
| Conference                                   | 18,969            | -                   | -                      | -               | -               | -                  | -               | -                | 18,969           | 17,782           |
| Equipment rent                               | 5,435             | -                   | -                      | 2,969           | -               | -                  | 500             | -                | 8,904            | 8,844            |
| Gift Shop                                    | 3,117             | -                   | -                      | -               | -               | -                  | -               | -                | 3,117            | 3,200            |
| Insurance                                    | 2,095             | 150                 | 100                    | 3,000           | 780             | 13,106             | 600             | 100              | 19,931           | 19,314           |
| Office & miscellaneous                       | 13,074            | 2,224               | 488                    | 2,614           | 4,003           | 997                | 2,499           | 495              | 26,394           | 43,485           |
| Professional fees                            | 4,805             | 600                 | 300                    | 2,400           | 1,122           | 1,400              | 1,500           | 600              | 12,727           | 31,204           |
| Programs                                     | 947               | 15,245              | 6,009                  | 22,344          | 5,902           | 107,372            | 6,070           | 10,479           | 174,368          | 180,654          |
| Property taxes                               | 110               | 6                   | -                      | -               | -               | 8,109              | -               | 6                | 8,231            | 8,087            |
| Rent - residents                             | -                 | -                   | -                      | -               | -               | 72,210             | -               | -                | 72,210           | 72,349           |
| Rent   | -                 | -                   | -                      | -               | -               | -                  | -               | -                | -                | 9,408            |
| Repairs and maintenance                      | 10,619            | 2,824               | 1,107                  | 9,963           | 690             | 11,264             | 1,169           | 2,656            | 40,292           | 44,049           |
| Utilities                                    | 7,811             | 7,892               | 5,341                  | 22,751          | 6,980           | 38,153             | 9,301           | 5,151            | 103,380          | 111,008          |
| Van  | 108               | -                   | -                      | -               | -               | 3,055              | -               | 1,759            | 4,922            | 8,245            |
| Volunteers                                   | -                 | -                   | -                      | -               | -               | -                  | -               | -                | -                | 85               |
| <b>Total expenses</b>                        | <b>343,259</b>    | <b>206,525</b>      | <b>112,679</b>         | <b>307,469</b>  | <b>211,844</b>  | <b>1,301,580</b>   | <b>306,853</b>  | <b>96,533</b>    | <b>2,886,742</b> | <b>2,957,172</b> |
| <b>Excess revenue over expenses</b>          | <b>363,526</b>    | <b>55,218</b>       | <b>31,744</b>          | <b>63,853</b>   | <b>32,247</b>   | <b>60,211</b>      | <b>43,755</b>   | <b>28,869</b>    | <b>679,423</b>   | <b>97,511</b>    |
| <b>Interfund transfers</b>                   |                   |                     |                        |                 |                 |                    |                 |                  |                  |                  |
| Administration fees                          | 202,510           | (20,947)            | (17,394)               | (31,868)        | (18,659)        | (48,357)           | (31,583)        | (13,603)         | 20,099           | 22,806           |
| Rental of premises                           | 55,919            | (1,200)             | (13,440)               | (25,788)        | (4,860)         | -                  | (3,456)         | (1,140)          | 6,035            | 6,000            |
| Mortgage principal                           | -                 | -                   | -                      | -               | -               | (20,544)           | -               | -                | (20,544)         | (20,544)         |
| Transfers to restricted funds                | (6,667)           | -                   | -                      | -               | -               | (10,000)           | -               | -                | (16,667)         | (10,000)         |
| <b>Net surplus (deficit) from operations</b> | <b>615,288</b>    | <b>33,071</b>       | <b>910</b>             | <b>6,197</b>    | <b>8,728</b>    | <b>(18,690)</b>    | <b>8,716</b>    | <b>14,126</b>    | <b>668,346</b>   | <b>95,773</b>    |
| Utilized to cover accumulated deficit        | (135,000)         | -                   | -                      | -               | -               | -                  | -               | -                | (135,000)        | -                |
| Transfer to restricted funds                 | (484,000)         | -                   | -                      | -               | -               | -                  | -               | -                | (484,000)        | -                |
| <b>Net surplus (deficit)</b>                 | <b>\$ (3,712)</b> | <b>\$ 33,071</b>    | <b>\$ 910</b>          | <b>\$ 6,197</b> | <b>\$ 8,728</b> | <b>\$ (18,690)</b> | <b>\$ 8,716</b> | <b>\$ 14,126</b> | <b>\$ 49,346</b> | <b>\$ 95,773</b> |

# Capital Mental Health Association

## Schedule of Housing Programs

Year Ended March 31, 2010

Schedule 3

|   | Darwin<br>Apartments | E Gunning<br>Court | Housing<br>Administration | Meerstile<br>Apartments | Newbridge<br>Apartments | Satellite<br>Apartments | Total 2010       | Total 2009         |
|---|----------------------|--------------------|---------------------------|-------------------------|-------------------------|-------------------------|------------------|--------------------|
| <b>Revenue</b>                                      |                      |                    |                           |                         |                         |                         |                  |                    |
| BC Housing  | \$ 30,108            | \$ 167,259         | \$ -                      | \$ 60,288               | \$ 74,412               | \$ 408,524              | \$ 740,591       | \$ 753,752         |
| BC Housing special payments                         | -                    | -                  | -                         | -                       | -                       | -                       | -                | 1,890              |
| Caretakers rent                                     | 5,461                | 7,470              | -                         | 4,246                   | 4,431                   | -                       | 21,608           | 20,810             |
| Donations   | -                    | -                  | -                         | -                       | -                       | -                       | -                | 300                |
| Laundry income                                      | 2,465                | 3,837              | -                         | -                       | -                       | -                       | 6,302            | 5,250              |
| Miscellaneous                                       | 1,320                | 2,048              | 877                       | 898                     | 228                     | -                       | 5,371            | 828                |
| Rent from residents                                 | 181,649              | 194,326            | -                         | 71,309                  | 59,458                  | 305,249                 | 811,991          | 785,369            |
| Utilities recovery                                  | -                    | -                  | -                         | 7,200                   | 5,970                   | -                       | 13,170           | 13,560             |
| <b>Total revenue</b>                                | <b>221,003</b>       | <b>374,940</b>     | <b>877</b>                | <b>143,941</b>          | <b>144,499</b>          | <b>713,773</b>          | <b>1,599,033</b> | <b>1,581,759</b>   |
| <b>Expenses</b>                                     |                      |                    |                           |                         |                         |                         |                  |                    |
| <b>Controllable costs</b>                           |                      |                    |                           |                         |                         |                         |                  |                    |
| Salaries & benefits                                 | 19,447               | 19,822             | 34,696                    | 16,728                  | 17,432                  | -                       | 108,125          | 117,190            |
| Staff travel / mileage                              | 80                   | 114                | 116                       | 202                     | 365                     | -                       | 877              | 365                |
| Advertising   | 302                  | -                  | 174                       | -                       | -                       | -                       | 476              | 424                |
| Bank fees   | 5                    | 15                 | 10                        | -                       | -                       | -                       | 30               | 15                 |
| Insurance   | 6,169                | 5,912              | -                         | 2,474                   | 2,160                   | -                       | 16,715           | 21,952             |
| Janitorial  | 679                  | 459                | -                         | 265                     | 900                     | -                       | 2,303            | 1,740              |
| Office & miscellaneous                              | 387                  | 2,341              | -                         | -                       | 468                     | 877                     | 4,073            | 3,596              |
| Professional fees                                   | 1,350                | 200                | -                         | 577                     | 100                     | -                       | 2,227            | 630                |
| Program expenses                                    | -                    | -                  | -                         | -                       | 148                     | -                       | 148              | 300                |
| Rent for residents                                  | -                    | -                  | -                         | -                       | -                       | 719,400                 | 719,400          | 701,344            |
| Non-recurring maintenance                           | 2,645                | -                  | -                         | -                       | -                       | -                       | 2,645            | 183                |
| Landscaping   | 303                  | 54                 | -                         | 678                     | -                       | -                       | 1,035            | 42                 |
| Repairs & maintenance                               | 10,950               | 15,420             | -                         | 7,049                   | 5,603                   | -                       | 39,022           | 59,870             |
| Service contracts                                   | 2,489                | 4,108              | -                         | 397                     | 397                     | -                       | 7,391            | 29                 |
| Telephone / fax                                     | 2,399                | 1,316              | -                         | 638                     | 1,289                   | -                       | 5,642            | 7,148              |
| <b>Total controllable costs</b>                     | <b>47,205</b>        | <b>49,761</b>      | <b>34,996</b>             | <b>29,008</b>           | <b>28,862</b>           | <b>720,277</b>          | <b>910,109</b>   | <b>914,828</b>     |
| <b>Non-controllable costs</b>                       |                      |                    |                           |                         |                         |                         |                  |                    |
| Audit fees  | 275                  | 3,780              | 300                       | 2,080                   | 2,090                   | 1,164                   | 9,689            | 8,640              |
| Garbage removal                                     | 4,583                | 5,340              | -                         | 3,105                   | 3,402                   | -                       | 16,430           | 15,958             |
| Land lease  | 61,380               | -                  | -                         | -                       | -                       | -                       | 61,380           | 61,380             |
| Mortgage interest                                   | 7,957                | 152,935            | -                         | 19,850                  | 24,000                  | -                       | 204,742          | 209,957            |
| Property taxes                                      | 22,102               | 28,893             | -                         | 10,563                  | 13,239                  | -                       | 74,797           | 75,415             |
| Utilities expenses                                  | 49,123               | 35,960             | 110                       | 19,532                  | 19,305                  | -                       | 124,030          | 121,112            |
| <b>Total non-controllable costs</b>                 | <b>145,420</b>       | <b>226,908</b>     | <b>410</b>                | <b>55,130</b>           | <b>62,036</b>           | <b>1,164</b>            | <b>491,068</b>   | <b>492,462</b>     |
| <b>Total expenses</b>                               | <b>192,625</b>       | <b>276,669</b>     | <b>35,406</b>             | <b>84,138</b>           | <b>90,898</b>           | <b>721,441</b>          | <b>1,401,177</b> | <b>1,407,290</b>   |
| <b>Excess (deficiency) of revenue over expenses</b> | <b>28,378</b>        | <b>98,271</b>      | <b>(34,529)</b>           | <b>59,803</b>           | <b>53,601</b>           | <b>(7,668)</b>          | <b>197,856</b>   | <b>174,469</b>     |
| <b>Administration fees</b>                          | <b>(14,260)</b>      | <b>(14,350)</b>    | <b>40,720</b>             | <b>(9,090)</b>          | <b>(5,100)</b>          | <b>(18,020)</b>         | <b>(20,100)</b>  | <b>(17,806)</b>    |
| <b>Rental of premises</b>                           | <b>-</b>             | <b>-</b>           | <b>(6,000)</b>            | <b>-</b>                | <b>-</b>                | <b>-</b>                | <b>(6,000)</b>   | <b>(6,000)</b>     |
| <b>Mortgage principal</b>                           | <b>(2,716)</b>       | <b>(54,292)</b>    | <b>-</b>                  | <b>(30,383)</b>         | <b>(29,013)</b>         | <b>-</b>                | <b>(116,404)</b> | <b>(112,822)</b>   |
| <b>Transfers to replacement reserve</b>             | <b>(23,537)</b>      | <b>(17,378)</b>    | <b>-</b>                  | <b>(3,654)</b>          | <b>(14,189)</b>         | <b>-</b>                | <b>(58,758)</b>  | <b>(76,146)</b>    |
| <b>Restricted</b>                                   |                      |                    |                           |                         |                         |                         |                  | <b>11,583</b>      |
| <b>Net (deficit) surplus from operations</b>        | <b>(12,135)</b>      | <b>12,251</b>      | <b>191</b>                | <b>16,676</b>           | <b>5,299</b>            | <b>(25,688)</b>         | <b>(3,406)</b>   | <b>(26,722)</b>    |
| <b>Due from BC Housing</b>                          | <b>-</b>             | <b>-</b>           | <b>-</b>                  | <b>(16,676)</b>         | <b>(5,299)</b>          | <b>25,710</b>           | <b>3,735</b>     | <b>15,548</b>      |
| <b>Net surplus (deficit) after adjustments</b>      | <b>\$ (12,135)</b>   | <b>\$ 12,251</b>   | <b>\$ 191</b>             | <b>\$ -</b>             | <b>\$ -</b>             | <b>\$ 22</b>            | <b>\$ 329</b>    | <b>\$ (11,174)</b> |

# Capital Mental Health Association

## Schedule of Replacement Reserve Funds

Year Ended March 31, 2010

Schedule 4

|   | Replacement Reserve Funds |           |            |            | 2010       | 2009       |
|---|---------------------------|-----------|------------|------------|------------|------------|
|   | Meerstile                 | Newbridge | E Gunning  | Darwin     | TOTAL      | TOTAL      |
| <b>Revenue</b>                                      |                           |           |            |            |            |            |
| Interest  | \$ 7,869                  | \$ 3,468  | \$ 10,440  | \$ 4,954   | \$ 26,731  | \$ 32,029  |
| <b>Expenses</b>                                     |                           |           |            |            |            |            |
| Repair / replace shed                               | 860                       | -         | -          | -          | 860        | -          |
| Common area washer / dryer                          | -                         | -         | -          | -          | -          | 3,252      |
| Roof  | -                         | -         | -          | -          | -          | 18,965     |
| Drainage in driveway                                | -                         | -         | -          | -          | -          | 19,579     |
| Paint suites  | 10,851                    | 4,312     | 1,035      | 7,690      | 23,887     | 1,050      |
| Replace fridge                                      | 630                       | 498       | -          | 2,541      | 3,669      | 1,493      |
| Re-key locks  | 263                       | -         | -          | -          | 263        | -          |
| Plumbing  | -                         | 223       | -          | -          | 223        | -          |
| Carpet replacements                                 | -                         | -         | 4,783      | -          | 4,783      | 12,740     |
| Bike storage  | -                         | -         | 1,732      | -          | 1,732      | -          |
| Hot water tanks                                     | -                         | -         | 2,135      | -          | 2,135      | -          |
| Fan motors  | -                         | -         | 122        | -          | 122        | -          |
| Drapes  | -                         | -         | -          | 252        | 252        | -          |
| Stove replacements                                  | -                         | -         | -          | 742        | 742        | -          |
| Miscellaneous                                       | -                         | -         | -          | -          | -          | 1,334      |
|   | 12,604                    | 5,033     | 9,806      | 11,225     | 38,668     | 58,413     |
| <b>(Deficiency) excess of revenue over expenses</b> | (4,735)                   | (1,565)   | 634        | (6,271)    | (11,937)   | (26,384)   |
| <b>Fund balance, beginning</b>                      | 176,464                   | 79,857    | 240,006    | 111,051    | 607,378    | 557,616    |
| <b>Transfers from operating</b>                     | 3,654                     | 14,189    | 17,378     | 23,537     | 58,758     | 76,146     |
| <b>Fund balances, ending</b>                        | \$ 175,383                | \$ 92,481 | \$ 258,018 | \$ 128,317 | \$ 654,199 | \$ 607,378 |

# Capital Mental Health Association

## Schedule of Restricted Funds

Year Ended March 31, 2010

Schedule 5

|   | Internally Restricted |                   |                 | Externally Restricted |                   |                   |                   |                 |                   | 2010<br>TOTAL     | 2009<br>TOTAL     |  |
|---|-----------------------|-------------------|-----------------|-----------------------|-------------------|-------------------|-------------------|-----------------|-------------------|-------------------|-------------------|--|
|   | Elmes<br>Fund         | E Gunning<br>Fund | Thomas<br>Fund  | Dumka<br>Fund         | Erskine<br>Fund   | Christmas<br>Fund | Robertson<br>Fund | Huston<br>Fund  | Langtry<br>Fund   |                   |                   |  |
| <b>Revenue</b>                                |                       |                   |                 |                       |                   |                   |                   |                 |                   |                   |                   |  |
| Donations                                     | \$ -                  | \$ 790            | \$ 4,500        | \$ 90                 | \$ -              | \$ 2,070          | \$ 10,000         | \$ 4,965        | \$ -              | \$ 22,415         | \$ 8,067          |  |
| Interest                                      | -                     | -                 | -               | -                     | 9,570             | -                 | -                 | -               | 5,379             | 14,949            | 18,475            |  |
|   | -                     | 790               | 4,500           | 90                    | 9,570             | 2,070             | 10,000            | 4,965           | 5,379             | 37,364            | 26,542            |  |
| <b>Expenses</b>                               |                       |                   |                 |                       |                   |                   |                   |                 |                   |                   |                   |  |
| Bursary                                       | -                     | -                 | -               | 1,661                 | -                 | -                 | -                 | -               | -                 | 1,661             | 1,200             |  |
| Miscellaneous                                 | -                     | -                 | 5,470           | -                     | -                 | 3,737             | -                 | -               | 3,596             | 12,803            | 12,594            |  |
|   | -                     | -                 | 5,470           | 1,661                 | -                 | 3,737             | -                 | -               | 3,596             | 14,464            | 13,794            |  |
| Excess (deficiency) of revenues over expenses | -                     | 790               | (970)           | (1,571)               | 9,570             | (1,667)           | 10,000            | 4,965           | 1,783             | 22,900            | 12,748            |  |
| Fund balances, beginning                      | -                     | 755               | -               | 12,423                | 217,859           | 7,596             | -                 | -               | 120,585           | 359,218           | 348,053           |  |
| Transfers from operating                      | 484,000               | -                 | 6,667           | -                     | 10,000            | -                 | -                 | -               | -                 | 500,667           | (1,583)           |  |
| Transfers to other funds                      | -                     | -                 | -               | -                     | -                 | -                 | -                 | -               | (11,675)          | (11,675)          | -                 |  |
| <b>Fund balances, ending</b>                  | <b>\$ 484,000</b>     | <b>\$ 1,545</b>   | <b>\$ 5,697</b> | <b>\$ 10,852</b>      | <b>\$ 237,429</b> | <b>\$ 5,929</b>   | <b>\$ 10,000</b>  | <b>\$ 4,965</b> | <b>\$ 110,693</b> | <b>\$ 871,110</b> | <b>\$ 359,218</b> |  |

**Capital Mental Health Association**  
**Schedule of Operating Fund, Satellite Apartments**

Schedule 6

Year Ended March 31, 2010

| <u>BCHMC<br/>Project No.</u> | <u>BCHMC<br/>Subsidies</u> | <u>Residents<br/>Contributions</u> | <u>Total<br/>Revenue</u> | <u>Rent<br/>Expense</u> | <u>Administrative<br/>Fees</u> | <u>Audit Fees<br/>and Other</u> | <u>Total<br/>Expenses</u> | <u>Net Revenue<br/>(Expense)</u> |
|------------------------------|----------------------------|------------------------------------|--------------------------|-------------------------|--------------------------------|---------------------------------|---------------------------|----------------------------------|
| 13002                        | \$ 5,412                   | \$ 2,828                           | \$ 8,240                 | \$ 8,288                | \$ 285                         | \$ 91                           | \$ 8,664                  | \$ (424)                         |
| 13003                        | 4,983                      | 3,489                              | 8,472                    | 8,091                   | 285                            | 91                              | 8,467                     | 5                                |
| 13004                        | 4,620                      | 3,235                              | 7,855                    | 8,288                   | 285                            | 91                              | 8,664                     | (809)                            |
| 13007                        | 4,389                      | 3,486                              | 7,875                    | 7,980                   | 285                            | 91                              | 8,356                     | (481)                            |
| 13008                        | 21,168                     | 13,803                             | 34,971                   | 36,222                  | 1,135                          | 352                             | 37,709                    | (2,738)                          |
| 13009                        | 29,708                     | 20,480                             | 50,188                   | 47,712                  | 1,700                          | 552                             | 49,964                    | 224                              |
| 13010                        | 21,624                     | 20,275                             | 41,899                   | 42,387                  | 1,420                          | 442                             | 44,249                    | (2,350)                          |
| 13011                        | 19,680                     | 13,674                             | 33,354                   | 33,696                  | 1,285                          | 354                             | 35,335                    | (1,981)                          |
| 13012                        | 99,444                     | 77,952                             | 177,396                  | 183,358                 | 3,960                          | -                               | 187,318                   | (9,922)                          |
| 13014                        | 90,432                     | 71,433                             | 161,865                  | 162,008                 | 3,600                          | -                               | 165,608                   | (3,743)                          |
| 13015                        | 49,884                     | 30,334                             | 80,218                   | 79,976                  | 1,620                          | -                               | 81,596                    | (1,379)                          |
| 13016                        | 17,820                     | 14,952                             | 32,772                   | 31,355                  | 720                            | -                               | 32,075                    | 697                              |
| 13095                        | 39,360                     | 29,309                             | 68,669                   | 70,039                  | 1,440                          | -                               | 71,479                    | (2,810)                          |
| <b>Total</b>                 | <b>\$ 408,524</b>          | <b>\$ 305,249</b>                  | <b>\$ 713,773</b>        | <b>\$ 719,400</b>       | <b>\$ 18,020</b>               | <b>\$ 2,064</b>                 | <b>\$ 739,484</b>         | <b>\$ (25,711)</b>               |